



# Entrepreneurial & Technology Center Application for Admittance

(Please type or print)

The information requested will assist both the Entrepreneurial & Technology Center and your business determine if the center is appropriate for the long-term successes of the center and you.

It is essential that the information contained within this application is current and timely. All contacts and correspondence are considered confidential unless otherwise stipulated by the prospective tenant.

Legal Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address \_\_\_\_\_ Web site \_\_\_\_\_

Business Start-up: Yes or No

Existing Business:

Sole Proprietorship \_\_\_\_\_

Partnership \_\_\_\_\_

Corporation \_\_\_\_\_

1. Please list all the persons or entities that have or will have a share of the ownership or control of the firm:

A.

Name	percent of ownership
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Address	phone
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B.

Name	percent of ownership
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Address	phone
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C.

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Name	percent of ownership
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Address	phone
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2. Please provide a brief description of your business and its product or service (Existing businesses please provide a brief history of your business):

3. Who are or will be your customers?

4. Who do you consider your competition?

5. How will you market your product/service?

6. Why do you feel the Shelby County Entrepreneurial & Technology Center would be beneficial to your business?

7. What is your ideal space (square footage) requirement?

8. What is your target date to occupy the Shelby County Entrepreneurial & Technology Center?

9. How many employees do you currently have?

Full-Time\_\_\_\_\_

Part-Time\_\_\_\_\_

10. How many employees do you expect to have in one year?

Full-Time\_\_\_\_\_

Part-Time\_\_\_\_\_

11. Existing businesses please provide three years of tax returns and business financial statements.

Signature of Requester\_\_\_\_\_Date\_\_\_\_\_

Title\_\_\_\_\_

Approved By\_\_\_\_\_Date\_\_\_\_\_

This form does not constitute as a lease, but serves as a letter of intent to occupy a business suite. The information requested in this application will be used ONLY to evaluate the eligibility of the applicant for the Shelby County Entrepreneurial & Technology Center.

**This application must be accompanied by a \$50.00 application fee.  
This is for a credit report and other processing fees.**

**Return to:  
Shelby County DevelopSource  
1901 Hawkeye Avenue, Suite 101  
Harlan, IA 51537  
712-755-3569  
712-733-8921 fax  
broom@harlannet.com**